

Person Specification: Site Supervisor for Springfield and Madley Brook schools

Essential Criteria	Desirable Criteria
<p>General</p> <ul style="list-style-type: none"> • Willingness to attend training and work alongside the Facilities Manager • A knowledge and understanding of Health and Safety at work. • Good sense of humour. • Adaptability/Flexibility – particularly regarding additional hours • Ability to follow instructions and use own initiative • Ability to work as a team member. • Pride in one’s work and the drive to ensure that these high standards are maintained. • Basic IT skills – using Microsoft Word / Excel and Email • Basic understanding of cleaning equipment 	<ul style="list-style-type: none"> • A good understanding of the demands of the job. • An awareness of the typical activities of a primary/Special Needs School and how these may affect the levels of cleanliness at the end of a school day. • Good eye for attention to detail • Experience as a team leader • Plant room knowledge <p>Possibly</p> <ul style="list-style-type: none"> • Drivers licence and willingness to take minibus test [need to be over 25 years old]
<p>Cleaning and Hygiene</p> <ul style="list-style-type: none"> • Previous experience in a cleaning/caretaking role. • High expectations for levels of cleanliness and hygiene in the school. • Knowledge of cleaning materials / requirements / COSHH 	<ul style="list-style-type: none"> • COSHH Training • Health and Safety Training • Pool Plant Room Training • Knowledge of minibus regulations
<p>Site Security</p> <ul style="list-style-type: none"> • Awareness of the need for site security • Previous experience of setting alarm systems 	<ul style="list-style-type: none"> • Experience of securing a building
<p>Health and Safety</p> <ul style="list-style-type: none"> • Knowledge of health and safety requirements 	<ul style="list-style-type: none"> • Up to date knowledge of applying health and safety regulations