



Springfield School

Policy on charging for school activities

1. Voluntary Contributions

Schools may legally request voluntary contributions for the benefit of the School or in support of any School activity, whether during or outside School hours, residential or non-residential.

There is no obligation for parents to contribute however; if sufficient voluntary contributions are not received from parents to support the activity then it may well be cancelled for all pupils.

Voluntary contributions may be requested to cover such costs as transport, admissions and insurance. This money could be supplemented by fund-raising.

Parents are invited to make a regular voluntary contribution for: -

- fuel for the minibuses
- ingredients for Food Technology
- drink and snack time
- welfare needs such as tissues and wet wipes

2. Charges

A compulsory charge can be made in the following circumstances:-

- a. Board and lodging on residential visits whether they take place in or out of school hours. This charge will be remitted for pupils whose parents are in receipt of Income Support.
- b. Optional extras / activities which take place wholly or mainly outside school hours but which are not provided as part of the syllabus for the prescribed public examination and are not required in order to fulfil statutory duties relating to the National Curriculum or to Religious Education.

3. Remission

The general principle shall be that no pupil should be prevented from taking part in any essential activity because of their parent's ability to pay.

Partial or full remission of fees may be granted at the Headteacher's discretion.

Monitoring

This policy will be monitored and reviewed by the Human Resources and Finance Governor's committee.