



The **GALLERY TRUST**

A community of special schools

Work Related Learning and Provider Access Policy

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Author	Matthew Selsdon	Role	Deputy Headteacher Careers Lead

As of January 2023, legislation around Provider Access has changed (<https://www.gov.uk/government/publications/careers-guidance-provision-for-young-people-in-schools>).

We currently offer a wide careers/employability skills curriculum which teach pupils key skills they'll need to contribute to their local communities as adults.

In line with the additional requirements to provide students with at least 2 encounters with technical education providers in years 8-9, 10-11 and 12-13 we are currently updating our PSHE curriculum to ensure these are integrated into our educational offer.

This policy will be further added to once the curriculum updates are complete.

Provider Access Policy Statement and Work Related Learning Policy Statement

Introduction

This policy sets out the school's arrangements for managing access to information, providers, training providers, education and employment information. This complies with the school's legal obligation under section 42B of the Education Act 1997. It also outlines our school policy on preparing students for their life beyond Springfield e.g. how we prepare them to access the world of work, further education and apprenticeships.

Aims

The aims of Springfield's Work Related Learning Policy are:

- To provide a relevant and engaging **Work Related Learning** curriculum that meets the differing needs of our pupils.
- To ensure that all students gain the confidence, skills, knowledge and experience required to manage their own career progression.
- To ensure pupils know where to look for opportunities and who to ask for assistance if required.
- To give students an insight into the labour market and develop the key skills they need to access it
- To provide impartial information on post-16 options
- To ensure all pupils have access to a careers education that includes employability skills, self-awareness of their skills and interests, exploring options and an understanding of education, training and employment routes. This includes developing transferrable skills that are desired by employers such as teamwork, resilience, problem solving and CV writing skills
- To enable pupils to make plans for the future, manage their transition and develop coping strategies to deal with the changes

Context and pupils' entitlement

At Springfield, we recognise that our pupils will all have different pathways once leaving and we provide opportunities for pupils to explore these options.

Common pathways for our pupils include:

- Further education – college and residential colleges
- Supported living – residential care settings, semi-independent living
- Independent living
- Employment – supported employment, voluntary employment, paid employment, supported internships, apprenticeships, supported apprenticeships
- Use of care services – such as day care settings

The provision at Springfield is bespoke to individual students needs with their next destination in mind. Consideration of the amount of support a student requires and the appropriate time for this support to be implemented is a shared decision between the careers lead, teachers, the student and their family.

In line with The Department for Education Act 1997, sections 42A and 45A, all students at Springfield from year 8 to year 11, are entitled to the following:

- Impartial and independent careers advice that signposts a range of pathways. This will be adapted to the individual pupils needs.
- At each transition point, information on further education, qualifications and apprenticeships available. This includes access to local providers to ensure they know what each of these offers. This will be adapted to the individual pupils needs.

- Support which enables them to make applications to a range of courses. This will be adapted to the individual pupils needs.
- Encounters with employers (at least once a year from year 7-11).
- A Careers lead at the school responsible for delivering the careers programme.
- An EHCP outcome linked to transition from year 9 onwards.
- Their careers and enterprise journey recorded in a format that is accessible to them.

Roles and responsibilities

At Springfield, we have an identified careers lead who is responsible for overseeing our careers offering. The careers lead is responsible for ensuring that all pupils receive their entitlement (see above), overseeing transition for pupils and managing the whole school approach to careers and transition information. The career lead is responsible for overseeing the careers programme but they work closely alongside class teachers, external providers and a careers adviser to deliver this to pupils.

Provider Access Requests

Any providers wishing to request access to the school should contact the school office on: office.7012@springfield.oxon.sch.uk or call the school on: 01993.862.976. The information will be passed to the current careers lead who will then decide what is best to do with this e.g. sharing any literature with teachers and pupils, inviting them in to do talks, etc. The careers lead will ensure appropriate materials reach individuals and their families.